

Employee Responsibilities

Show up to work every day on time.

Show up to work with clean clothes and good hygiene.

Come to work with a good attitude.

Dress appropriately: work boots, hard hat, safety glasses, shirt, pants (no shorts)

Be respectful to all equipment in the work place (remember this equipment pays your salary)

There shall be no profanity while working at The Crane Guys.

Respect shall be given to everyone in the work place.

Attitudes or disrespect of any kind will not be tolerated.

Communication with co-workers and/or management to improve the company is highly recommended.

Must be available by phone at all times.

Must give two week notification of any time requested off.

Must keep any work place clean and all trash and/or personal items taken with you (you make a mess, you clean it up)

Make sure office has current numbers and personal information.

There are to be no confrontations between you and any customer or employee (if there is a problem contact management immediately)

Each and every employee working for The Crane Guy's is expected to follow and understand these expectations. If these rules are not followed a warning, suspension or termination may occur. We are trying to make the work place at The Crane Guy's more friendly and safe. Please add any input and or suggestions that you might have. If you have a problem with these rules there are many more crane companies out there, this is how The Crane Guy's company will run from here on out .

Date:

Sign: